

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
ADULT SYSTEM OF CARE
Service Area 7 - Rio Hondo Mental Health Center**

TRANSFER OPPORTUNITY

THIS IS NOT AN OFFICIAL EXAMINATION – COUNTY OF LOS ANGELES
DEPARTMENT OF MENTAL HEALTH EMPLOYEES ONLY

MEDICAL CASEWORKER I/II - SPANISH

A position is open for a Medical Case Worker I or II to serve as an Employment Specialist at Rio Hondo Mental Health in Cerritos. The position is in the Individual Placement and Support (IPS) Pilot Project. The Employment Specialist will use the IPS model of employment, an innovative evidenced-based intervention program which aims to assist clients to find and maintain competitive employment with zero exclusionary criteria when clients express a desire to work.

EXAMPLES OF DUTIES:

- Follow guidelines from the evidenced-based IPS model to develop individualized employment opportunities for clients
- Carry a caseload of 20 clients and provide intensive, field-based interventions to help clients find and maintain employment with 65% of time spent in field based services
- Assist clients with all aspects of job obtainment and retention, including job development with potential employers, job search, resume building activities with clients, attending job fairs, collaboration with employment centers and resources, and providing follow-along supports once clients start working
- Work collaboratively with interdisciplinary team members, community employers, and community vocational resources
- Develop individualized employment plans with clients
- Provide supportive services and linkage/referral to help clients address any barriers to employment.
- Maintain ongoing relationships with at least 25 employers for the purpose of developing individualized job opportunities for clients. Reach out to a minimum of six employers weekly in face-to-face contacts.

Desirable qualifications:

- Spanish speaking
- Experience with job development and knowledge of vocational resources
- Strong communication and documentation skills
- Willingness to conduct services in the field and approach new employers about job opportunities on a regular basis
- Understanding of the recovery model and a belief that all clients have the capacity for employment

Interested individuals holding title to the above position should email their resume, last two Performance Evaluations, and master time card to:

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